

High School Transcript Clinic: Practical Help & Tips

HSLDA Educational Resources

PERSPECTIVES

- › Reasons for Records
- › Records during High School
- › Permanent Records
- › Extracurricular activities
- › Transcripts
 - A. Providers
 - B. Personal Information
 - C. Academic Record
 1. Credits
 2. Grades
 - D. Academic Summary

Four-Steps to Compute Yearly Quality Points			
	Step 1: → Convert	Step 2: multiply by credit	= Quality Points
Lit/Comp 1	A → 4	4 X 1.0	=
Algebra 1	B → 3	3 X 1.0	=
Physical Science	B → 3	3 X 1.0	=
World History	A → 4	4 X 1.0	=
Spanish 1	C → 2	2 X 1.0	=
Health	B → 3	3 X 0.5	=
PE	A → 4	4 X 0.5	=
Step 3: Sum Quality Points		Total	19.5

Yearly GPAs versus Cumulative GPAs				
Year	Quality Pts.	Credits	Yearly GPA	Cumulative GPA
9 th	19.5	6.0	$19.5 \div 6$	$(19.5) \div (6)$
10 th	21.0	7.0	$21 \div 7$	$(19.5 + 21) \div (6 + 7)$
11 th	20.5	7.0	$20.5 \div 7$	$(19.5 + 21 + 20.5) \div (6 + 7 + 7)$
12 th	22.0	5.5	$22 \div 5.5$	$(19.5 + 21 + 20.5 + 22) \div (6 + 7 + 7 + 5.5)$

E. Certification section

> Special Cases

Other helpful Resources

- store.hslda.org — HSLDA Transcript Service, diplomas,
- Legal answers, legal representation & lobbying presence
- Webinars, articles and other resources

FOR MORE INFORMATION
 HSLDA website: hslda.org

HSLDA: 540-338-5600
 Email: info@hslda.org

Smith Homeschool Academy
 12345 Anywhere St.
 Center City, VA 12345
 555-123-4567

Student: John Jarrod Smith

Extracurricular Activities

Honors/awards

- Eta Sigma Alpha National Home School Honor Society (2017-2019)
- President's Volunteer Service: Bronze Award for 2018
- ABC league boys basketball tournament champions (March 2018)
- Jonesville County Fair: model airplane blue ribbon award (August 2017)

Work experience

- Lawn care business – founder & president
 Serving 8 clients, average 20 hours/week
- Summer time work at XYZ Forest Nursery
 Averaged 40 hours/week
 Skills acquired: customer service, weeding, and inventory management

Volunteer service

Total: 152 hours

- Sound technician for Grace Church (Center City, VA) **80 hours**
 Set up microphones for services, managed control panel during services
 Recorded church services, concerts, programs
- Meals on wheels 2018 **40 hours**
 Delivery of meals to the elderly
 Averaged 1 hour/week
- Mission trip to Mexico (Summer 2017) **32 hours**
 brick construction crew to expand orphanage building

Competitive sports

- ABC Basketball League
 Play position of forward, ABC basketball league win/loss record: 8/2
 ABC Basketball League Tournament (March 2019)

Interests/hobbies

- Bass fishing
- Model airplanes

Cultural events

- Phantom of the opera (June 2017)

WARNING: THE BACKGROUND OF THIS DOCUMENT CONTAINS A HIDDEN "COPY" IMAGE WHICH SHOULD APPEAR WHEN DUPLICATED.

Official High School Transcript

<p>James Bradley Smith 123 Main Street Anywhere, Virginia 20020 Date of Birth: 05/01/2001 Parents/Guardians: Michael and Suzanne Smith</p>	<p>Rockhill Academy 123 Main Street Anytown, Virginia 20020 123-456-0519 smithacademy@gmail.com</p>
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OFFICIAL ACADEMIC RECORD

<p>Grade Level 9 (2015-2016)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>COURSE NAME</th> <th>FINAL GRADE</th> <th>CREDITS</th> </tr> </thead> <tbody> <tr><td>English 9</td><td>A</td><td>1.0</td></tr> <tr><td>Algebra 1</td><td>A</td><td>1.0</td></tr> <tr><td>Biology w/lab</td><td>B</td><td>1.0</td></tr> <tr><td>Geography</td><td>C</td><td>1.0</td></tr> <tr><td>Latin 1</td><td>A</td><td>1.0</td></tr> <tr><td>Logic</td><td>B</td><td>1.0</td></tr> <tr><td>Fine Arts: Piano</td><td>B</td><td>0.5</td></tr> <tr><td>Theology</td><td>A</td><td>0.5</td></tr> <tr><td>TOTAL CUMULATIVE</td><td>GPA: 3.36</td><td>7.0</td></tr> <tr><td></td><td>GPA: 3.36</td><td>7.0</td></tr> </tbody> </table>	COURSE NAME	FINAL GRADE	CREDITS	English 9	A	1.0	Algebra 1	A	1.0	Biology w/lab	B	1.0	Geography	C	1.0	Latin 1	A	1.0	Logic	B	1.0	Fine Arts: Piano	B	0.5	Theology	A	0.5	TOTAL CUMULATIVE	GPA: 3.36	7.0		GPA: 3.36	7.0	<p>Grade Level 10 (2016-2017)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>COURSE NAME</th> <th>FINAL GRADE</th> <th>CREDITS</th> </tr> </thead> <tbody> <tr><td>English 10</td><td>B</td><td>1.0</td></tr> <tr><td>Geometry</td><td>B</td><td>1.0</td></tr> <tr><td>Chemistry w/lab</td><td>C</td><td>1.0</td></tr> <tr><td>World History</td><td>A</td><td>1.0</td></tr> <tr><td>Latin II</td><td>B</td><td>1.0</td></tr> <tr><td>Rhetoric</td><td>A</td><td>1.0</td></tr> <tr><td>Fine Arts: Piano II</td><td>B</td><td>0.5</td></tr> <tr><td>Old Testament Survey</td><td>B</td><td>0.5</td></tr> <tr><td>TOTAL CUMULATIVE</td><td>GPA: 3.14</td><td>7.0</td></tr> <tr><td></td><td>GPA: 3.25</td><td>14.0</td></tr> </tbody> </table>	COURSE NAME	FINAL GRADE	CREDITS	English 10	B	1.0	Geometry	B	1.0	Chemistry w/lab	C	1.0	World History	A	1.0	Latin II	B	1.0	Rhetoric	A	1.0	Fine Arts: Piano II	B	0.5	Old Testament Survey	B	0.5	TOTAL CUMULATIVE	GPA: 3.14	7.0		GPA: 3.25	14.0
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ACADEMIC SUMMARY

Overall GPA: 3.38
 Credits Earned: 28.00
 Graduation Date: 05/19/2019

I do hereby self-certify and affirm that this is the official transcript and record of James Bradley Smith in the academic studies of 2015-2019.

Principal _____	Date: 07/31/2019
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WARNING: THE RED "PROTECTED" LOGO CONTAINS HEAT SENSITIVE SECURITY INK WHICH SHOULD TEMPORARILY DISAPPEAR WHEN RUBBED. **PROTECTED** ACADEMIC RECORD